

REGULAR MEETING OF THE FRASER VALLEY REGIONAL LIBRARY

Wednesday, June 27, 2018

FVRL Administrative Centre
34589 DeLair Road, Abbotsford, BC V2S 5Y1

Attendees from the Board

Councillor Les Barkman, City of Abbotsford
Councillor Chuck Stam, City of Chilliwack
Councillor Heather King, Corporation of Delta
Director Ray Boucher, Fraser Valley Regional District
Mayor Wilf Vicktor, District of Hope
Councillor Gayle Martin, City of Langley
Councillor Petrina Arnason, Township of Langley
Councillor Jenny Stevens, District of Mission
Councillor Laura Dupont, City of Port Coquitlam

Regrets

Councillor Sonja Reyerse, Village of Harrison Hot Springs
Mayor John Van Laerhoven, District of Kent
Councillor Corisa Bell, City of Maple Ridge
Director Maria Harris, Metro Vancouver
Councillor Bill Dingwall, City of Pitt Meadows
Councillor Bill Lawrence, City of White Rock

Attendees from Staff

Scott Hargrove, Chief Executive Officer
Cathy Renshaw, Director of Organizational Development
Heather Scoular, Director of Customer Experience
Jeff Narver, Director of Infrastructure & Resources
Nancy Gomerich, Director of Finance
Emily Duquette, Executive Office and Information Manager (recorder)
Brad Fenrick, Manager of Information Technology
Dean Kelly, Manager of Support Services
Devan Mitchell, Deputy Manager of Information Technology and Finance
Jennifer Fehr, Communications Officer
Hilary Russell, Library Manager—Abbotsford
Nicole Glentworth, Library Manager—Chilliwack & Upper Fraser Valley
Sandi Burgess, Library Manager—Delta
Kimberley Constable, Library Manager—City of Langley and Port Coquitlam
David Theissen, Library Manager—Township of Langley & White Rock
Courtney Novotny, Manager—Mission Library & Outreach Services
Jo-Ann Sleiman, Acting Library Manager—Maple Ridge & Pitt Meadows

REGULAR MEETING OF THE FVRL BOARD OF DIRECTORS

Wednesday, June 27, 2018

Page 2

1.00 CALL TO ORDER

Councillor Chuck Stam, Board Chair, called the regular meeting of the Fraser Valley Regional Library Board to order at 9:05 am.

2.00 APPROVAL OF CONSENT AGENDA

It was **MOVED** Councillor Barkman, **SECONDED** Councillor King, **THAT** the consent agenda be approved as circulated.

CARRIED

18.06.27/01

Consent Agenda Approved

3.00 APPROVAL OF AGENDA

It was **MOVED** Director Boucher, **SECONDED** Mayor Vicktor, **THAT** the agenda be approved as circulated.

CARRIED

18.06.27/02

Agenda Approved

4.00 NEW BUSINESS

4.01 2019 Proposed Budget

It was **MOVED** Councillor Barkman, **SECONDED** Councillor Dupont, **THAT** the Board select Option 1 as the preferred budget to be recommended to FVRL member councils.

DEFEATED

It was **MOVED** Councillor King, **SECONDED** Councillor Stevens, **THAT** the Board select Option 2 as the preferred budget to be recommended to FVRL member councils.

CARRIED

18.06.27/03

It was **MOVED** Councillor Dupont, **SECONDED** Director Boucher, **THAT** the Board provide a grant to the City of Port Coquitlam, funded from the Library Collections Reserve, equal to 1/3 of the actual new Terry Fox Library materials purchase for the library, to a maximum of \$115,000.

CARRIED

18.06.27/04

4.02 Food for Fines in Summer

Heather Scoular, Director of Customer Experience, presented a report of the success of Food For Fines, requesting a second installment in the summer months.

It was **MOVED** Councillor Barkman, **SECONDED** Councillor Dupont, **THAT** the Summer Food for Fines campaign be approved.

CARRIED

18.06.27/05

REGULAR MEETING OF THE FVRL BOARD OF DIRECTORS

Wednesday, June 27, 2018

Page 3

4.03 **InterLINK Agreement**

An updated InterLINK agreement with procedural changes to better reflect the Library Act was presented.

It was **MOVED** Councillor Arnason, **SECONDED** Councillor Stevens, **THAT** the InterLINK Agreement be approved.

CARRIED
18.06.27/06

4.04 **IT Long Term Capital Plan**

It was **MOVED** Councillor King, **SECONDED** Councillor Barkman, **THAT** the 2018 Information Technology Long Term Capital Plan Update – Status Report, be received.

CARRIED
18.06.27/07

It was **MOVED** Councillor King, **SECONDED** Councillor Barkman, **THAT** staff proceed with the implementation of:

An upgrade of most of the internet computer stations at the libraries to operate as internet and Word stations; and

An upgrade to bandwidth/internet connection speed at all of the libraries, with the entire costs of these works to be funded within the currently approved 2018 operating and capital budget for 2018 costs, and the targeted IT annual capital funding envelope of \$786,000 (2019 dollars), to be achieved under either of the currently proposed 2019 budget options.

CARRIED
18.06.27/08

4.05 **Board Policy Updates**

It was **MOVED** Mayor Vicktor, **SECONDED** Councillor King, **THAT** the Powers and Duties of the Chief Librarian Board Policy be approved.

CARRIED
18.06.27/09

Approval of the Weighted Vote Board Policy was deferred as it requires a 2/3 vote to pass.

It was **MOVED** Councillor Dupont, **SECONDED** Councillor Martin, **THAT** the Records Retention Board Policy be approved.

CARRIED
18.06.27/10

It was **MOVED** Councillor King, **SECONDED** Councillor Barkman, **THAT** the Alcohol and Drugs in the Workplace Board Policy and the Expanding Library Reserve Board Policy be rescinded.

CARRIED
18.06.27/11

REGULAR MEETING OF THE FVRL BOARD OF DIRECTORS

Wednesday, June 27, 2018

Page 4

4.06 **UBCM Conference in Whistler**

Scott Hargrove, Chief Executive Officer, reviewed plans for the upcoming Union of BC Municipalities Conference in Whistler, BC. The proposal was to host an event featuring FVRL's Playground at the Whistler Library.

It was **MOVED** Councillor Martin, **SECONDED** Director Boucher, **THAT** the UBCM report be received.

CARRIED

18.06.27/12

4.07 **2018 Mid-Year Report**

Scott Hargrove, Chief Executive Officer, highlighted notable items from the Mid Year Report, including the launch of FVRL's telescope lending with over 900 holds, the conversion of temporary positions to permanent, and the great number of presentations throughout the last six months.

It was **MOVED** Councillor Martin, **SECONDED** Director Boucher, **THAT** 2018 Mid-Year report be received.

CARRIED

18.06.27/13

5.00 **OTHER BUSINESS**

There was no other business

6.00 **AROUND THE TABLE**

Councillor Dupont thanked library staff for bringing music to the library and community with their programs, and thanked the Board for their support in funding materials for the new library.

Councillor Stevens noted that it looks like it is going to be a really good summer season.

Councillor Martin shared news of a very successful butterfly release and how wonderful it was to see all the children interacting with the butterflies.

Councillor Arnason focused on the Centre for Equitable Library Access (CELA) and noted that CELA has Summer Reading Club materials for sight disabled children.

Director Boucher remarked on the friendly staff during his visit to Yale Library.

Councillor King noted the great things happening in Delta including a demonstration from an Aboriginal artist, a New to BC event, a resource fair at the George Mackie Library, a Library Champions program, and a Ramadan event.

Councillor Barkman thanked staff for keeping him updated on library events.

Councillor Stam thanked the Board members for joining the meeting, and staff for their diligence in their work.

REGULAR MEETING OF THE FVRL BOARD OF DIRECTORS

Wednesday, June 27, 2018

Page 5

7.00 QUESTIONS

There were no questions.

8.00 NEXT MEETING

Wednesday, September 19, 2018 - 9:00 am

FVRL Administrative Centre

34589 DeLair Road

Employee Recognition Dinner

Wednesday, September 26, 2018 - 6:30 pm

Quality Hotel and Conference Centre

36035 North Parallel Road, Abbotsford, BC V2G 2C6

9.00 ADJOURNMENT

It was **MOVED** Councillor Dupont, **SECONDED** Councillor Arnason, **THAT** the meeting of the FVRL Board be adjourned.

CARRIED

18.06.27/14

Adjournment

The meeting adjourned at 10:30 am.