

REGULAR MEETING OF THE FRASER VALLEY REGIONAL LIBRARY

Wednesday, April 25, 2018

FVRL Administrative Centre
34589 DeLair Road, Abbotsford, BC V2S 5Y1

Attendees from the Board

Councillor Brenda Falk, City of Abbotsford
Councillor Chuck Stam, City of Chilliwack
Councillor Heather King, Corporation of Delta
Director Ray Boucher, Fraser Valley Regional District
Mayor John Van Laerhoven, District of Kent
Councillor Gayle Martin, City of Langley
Councillor Corisa Bell, City of Maple Ridge
Councillor Danny Plecas, District of Mission
Councillor Bill Dingwall, City of Pitt Meadows
Councillor Laura Dupont, City of Port Coquitlam
Councillor Bill Lawrence, City of White Rock

Regrets

Councillor Sonja Reyerse, Village of Harrison Hot Springs
Mayor Wilf Vicktor, District of Hope
Councillor Petrina Arnason, Township of Langley
Director Maria Harris, Metro Vancouver

Attendees from Staff

Scott Hargrove, Chief Executive Officer
Cathy Renshaw, Director of Organizational Development
Heather Scoular, Director of Customer Experience
Jeff Narver, Director of Infrastructure & Resources
Nancy Gomerich, Director of Finance
Emily Duquette, Executive Office and Information Manager (recorder)
Brad Fenrick, Manager of Information Technology
Dean Kelly, Manager of Support Services
Devan Mitchell, Deputy Manager of Information Technology and Finance
Jennifer Fehr, Communications Officer
Nicole Glentworth, Library Manager—Chilliwack & Upper Fraser Valley
Jo-Ann Sleiman, Acting Library Manager—Maple Ridge & Pitt Meadows
Courtney Novotny, Manager—Mission Library & Outreach Services
Hilary Russell, Library Manager—Abbotsford
Kimberley Constable, Library Manager—City of Langley and Port Coquitlam
David Theissen, Library Manager—Township of Langley & White Rock
Sandi Burgess, Library Manager—Delta

CUPE Local 1698

Laurie Dyck
Balbir Gill

Guests

Bill Cox, Partner, BDO
Alex Oulton, Senior Manager, BDO

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1.00 **CALL TO ORDER**

Councillor Chuck Stam, Board Chair, called the regular meeting of the Fraser Valley Regional Library Board to order at 9:01 am.

2.00 **APPROVAL OF CONSENT AGENDA**

It was **MOVED** Councillor Dingwall, **SECONDED** Mayor Van Laerhoven, **THAT** the consent agenda be approved as circulated.

CARRIED

18.04.25/01

Consent Agenda Approved

3.00 **APPROVAL OF AGENDA**

It was **MOVED** Councillor Plecas, **SECONDED** Councillor Dupont, **THAT** the agenda be approved as circulated.

CARRIED

18.04.25/02

Agenda Approved

4.00 **MOVE TO IN CAMERA**

It was **MOVED**, Councillor Dingwall, **SECONDED** Councillor Lawrence, **THAT** the Board move to In Camera session.

CARRIED

18.04.25/03

Move to In Camera Session

The regular meeting of the Board reconvened at 9:49 am.

5.00 **NEW BUSINESS**

5.01 **2017 Audited Financial Statements**

Nancy Gomerich, Director of Finance, introduced the representatives from BDO, Bill Cox, and Alex Oulton, Partner, BDO, who reviewed the 2017 Financial Statement.

It was **MOVED**, Councillor King, **SECONDED**, Councillor Falk, **THAT** the 2017 Audited Financial Statement be approved.

CARRIED

18.04.25/04

5.02 **2017 Member Salary and Benefits Reserve Allocation and Contribution to the Unfunded Employee Future Benefits Liability**

Nancy Gomerich, Director of Finance, reviewed the 2017 Member S&B allocations, as well as the contribution for the unfunded employee future benefits liability.

It was **MOVED** Mayor Van Laerhoven, **SECONDED** Councillor Dingwall, **THAT** the 2017 Member S&B Allocation, as detailed in Attachment A, column A, be approved.

CARRIED

18.04.25/05

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It was **MOVED** Mayor Van Laerhoven, **SECONDED** Councillor Dingwall, **THAT** the Member's Share of the Unfunded Liability be reduced and the remaining eight year payments to be funded be adjusted accordingly, as detailed in Attachment B, columns C (Unfunded Liability reduction) and E (revised eight year payments).

CARRIED
18.04.25/06

5.03 **City of Delta Municipal Reserve Request**

Nancy Gomerich, Director of Finance, reviewed the request from the City of Delta.

It was **MOVED**, Councillor Plecas, **SECONDED** Mayor Van Laerhoven, **THAT** \$80,000 from the City of Delta's Member's Salary and Benefit Reserve be approved for the purchase of furniture and interior enhancements in all three Delta libraries, providing sufficient funds are available in Delta's Member Salary and Benefits Reserve.

CARRIED
18.04.25/07

5.04 **2019 Budget Overview**

Nancy Gomerich, Director of Finance, reviewed the 2019 budget, and the alternate budget schedule for this year.

It was **MOVED**, Councillor King, **SECONDED** Councillor Plecas, **THAT** the 2019 Budget Overview report be received.

CARRIED
18.04.25/08

5.05 **Telescope Lending at FVRL**

Heather Scoular, Director of Customer Experience, presented the launch of FVRL's telescope lending program, the latest addition to FVRL's Playground. Telescopes join other popular Playground experiences such as Virtual Reality Ukuleles, Sphero Spark+ robots and green screens. Through telescope lending FVRL hopes to inspire customers with a rewarding introduction to the world of astronomy, stimulate interest in science and foster scientific literacy. Inspired by an initial donation of telescopes by the Mission Heritage Association, FVRL is proud of this new Playground offering. A NASA Ambassador for Canada has been in touch to discuss collaboration on robotics and space education.

Videos: [Wonders of the Night Sky](#)
[Stars Aligned – Telescope Program](#)

5.06 **i(dea)Centre and Innovation Fund Draw Down Request**

Jeff Narver, Director of Infrastructure and Resources, reviewed the request for funds for the purchase of two additional virtual reality sets.

Board members were delighted with the prospect of adding more units to the collection to assist in sharing the virtual reality experiences with more customers.

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It was **MOVED**, Mayor Van Laerhoven, **SECONDED** Councillor King, **THAT** the request to withdraw up to \$8,000 from the i(dea)Centre and Innovation Reserve for the purchase of two virtual reality sets be approved.

CARRIED

18.04.25/09

5.06 **Centre for Equitable Library Access**

Scott Hargrove, Chief Executive Officer, highlighted the successful launch of the CELA platform.

It was **MOVED**, Councillor Plecas, **SECONDED** Councillor Dingwall, **THAT** the CELA update be received.

CARRIED

18.04.25/10

6.00 **OTHER BUSINESS**

There was no other business

7.00 **AROUND THE TABLE**

Councillor Bell was happy to note that the Maple Ridge Public Library will be participating in the *NewToBC Library Champions Project*.

Councillor Dingwall noted that the library has had some successful collaborations with the Parks and Rec Facilities, hosting a Spring Break program featuring *Team T and J* who entertained over 200 attendees with music and song.

Councillor Plecas was impressed with the level of service offered by the library when he attended a Babytime program with his daughter. He also noted a popular program, *It's a Crime Not to Read*, is ready to start up again.

Mayor Van Laerhoven is eagerly anticipating the upcoming *Know It All Trivia Challenge*, hoping to catch a win.

Councillor King was pleased to have attended the *Reading Link Challenge: Library Challenge*, where she heard many parents remark on how thrilled they were that the library put on such a program.

Councillor Falk shared that for the month of May, there is a display of live caterpillars, with a butterfly release program once they have all transformed. This has been a tremendously popular program, and she looks forward to it again this year.

Councillor Stam thanked all staff for their role in making the library an amazing, and relevant place.

8.00 **QUESTIONS**

There were no questions.

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9.00 **NEXT MEETING**

Wednesday, May 23, 2017 - 9:00 am

FVRL Administrative Centre
34589 DeLair Road

10.00 **ADJOURNMENT**

It was **MOVED** Councillor Martin, **SECONDED** Director Boucher, **THAT** the meeting of the FVRL Board be adjourned.

CARRIED

17.03.29/11

Adjournment

The meeting adjourned at 11:09 am.

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ATTACHMENT A

2017 Member S&B Reserve Continuity, with 2017 Proposed S&B Allocation

Column A

Member	Balance December 31, 2017	PROPOSED 2017 S&B Surplus Allocation (April/25/2018)	ESTIMATED Interest Revenue For fiscal 2018	Board Approved Use to pay 1/10 of Unfunded Liability (May/25/2016 Board Resolution)	ESTIMATED Balance December 31, 2018
FVRD	(16,851.40)	(1,179.61)	(168.83)	1,217.64	(16,982.20)
Kent	(6,192.73)	(393.00)	(61.85)	2,383.78	(4,263.79)
Hope	(59,579.77)	(4,186.00)	(596.99)	2,129.73	(62,233.03)
Chilliwack	(61,001.61)	(50,336.50)	(834.12)	23,278.38	(88,893.86)
Abbotsford	(48,870.55)	(48,337.50)	(707.02)	29,930.75	(67,984.32)
Mission	(93,350.90)	(37,092.50)	(1,083.16)	7,491.94	(124,034.63)
Langley City	(11,640.91)	(12,109.50)	(171.29)	10,155.14	(13,766.57)
Langley Township	(169,322.98)	(88,135.50)	(2,065.62)	24,954.13	(234,569.97)
White Rock	4,186.58	(12,095.00)	(18.01)	7,484.22	(442.21)
Delta	(16,978.37)	(81,023.50)	(556.50)	26,460.65	(72,097.72)
Port Coquitlam	(103,860.13)	(38,931.50)	(1,193.79)	8,681.37	(135,304.05)
Maple Ridge	(85,528.29)	(27,888.50)	(962.89)	18,468.90	(95,910.78)
Pitt Meadows	(77,201.65)	(13,412.50)	(812.23)	7,109.56	(84,316.82)
Total	(746,192.71)	(415,121.11)	(9,232.33)	169,746.21	(1,000,799.93)

*Credit balance denotes a positive cash balance.

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ATTACHMENT B

Proposed REVISED Member Unfunded Liability Contribution & Revised 1/10 Annual Funding Requirement

	A	B	C	D=A-B-C	E=D/8 YEARS
Member	Members share of Unfunded Actuary Liability Jan/1/2018	2018 1/10 Unfunded Actuary Liability Payment	PROPOSED Surplus Transfer -Reduction in Members share of Unfunded Actuary Liability (April/25/2018)	Members share of Unfunded Actuary Liability Dec/31/2018	PROPOSED REVISED 1/10 Unfunded Actuary Liability Payment 2019-2026 inclusive (April/25/2018)
FVRD	10,958.78	1,217.64	1,179.61	8,561.53	1,070.19
Kent	21,454.02	2,383.78	393.00	18,677.24	2,334.66
Hope	19,167.60	2,129.73	4,186.00	12,851.86	1,606.48
Chilliwack	209,505.42	23,278.38	50,336.50	135,890.54	16,986.32
Harrison Hot Springs	4,644.90	516.10	0.00	4,128.80	516.10
Abbotsford	269,376.79	29,930.75	48,337.50	191,108.54	23,888.57
Mission	67,427.49	7,491.94	37,092.50	22,843.04	2,855.38
Langley City	91,396.24	10,155.14	12,109.50	69,131.60	8,641.45
Langley Township	224,587.19	24,954.13	88,135.50	111,497.56	13,937.19
White Rock	67,357.99	7,484.22	12,095.00	47,778.77	5,972.35
Delta	238,145.89	26,460.65	81,023.50	130,661.73	16,332.72
Port Coquitlam	78,132.36	8,681.37	38,931.50	30,519.49	3,814.94
Maple Ridge	166,220.13	18,468.90	27,888.50	119,862.72	14,982.84
Pitt Meadows	63,986.05	7,109.56	13,412.50	43,463.99	5,433.00
Total	1,532,360.83	170,262.31	415,121.11	946,977.41	118,372.18