

REGULAR MEETING OF THE FRASER VALLEY REGIONAL LIBRARY BOARD

Wednesday, January 27, 2016

FVRL Administrative Centre
34589 DeLair Road, Abbotsford, BC V2S 5Y1

Attendees from the Board

Councillor Petrina Arnason, Township of Langley
Councillor Les Barkman, City of Abbotsford
Councillor Corisa Bell, City of Maple Ridge
Director Ray Boucher, Fraser Valley Regional District (alternate)
Councillor Bill Dingwall, City of Pitt Meadows
Councillor Laura Dupont, City of Port Coquitlam
Councillor Jeannie Kanakos, Corporation of Delta
Councillor Megan Knight, City of White Rock
Councillor Gayle Martin, City of Langley
Councillor Sonja Reyerse, Village of Harrison Hot Springs
Councillor Chuck Stam, City of Chilliwack
Councillor Jenny Stevens, District of Mission
Mayor John Van Laerhoven, District of Kent
Mayor Wilf Vicktor, District of Hope

Regrets

Director Maria Harris, Metro Vancouver

Attendees from Staff

Scott Hargrove, Chief Executive Officer
Heather Scoular, Director of Customer Experience
Cathy Wurtz, Director of Organizational Development
Jeff Narver, Director of Infrastructure & Resources
Nancy Gomerich, Director of Finance
Irene Geng, Office of the CEO | Donor Relations (Recorder)
Pat Dawson, Library Manager—City of Langley & Port Coquitlam
Brad Fenrick, Manager of Information Technology
Nicole Glentworth, Library Manager—Chilliwack & Upper Fraser Valley
Mary Kierans, Manager of Support Services
Gillian McLeod, Library Manager—Delta
Devan Mitchell, Deputy Manager of Information Technology and Finance
Courtney Novotny, Acting Deputy Manager—Mission Library & Outreach Services
Hilary Russell, Library Manager—Abbotsford
Jo-Ann Sleiman, Acting Deputy Manager—Maple Ridge & Pitt Meadows
David Thiessen, Library Manager—Township of Langley & White Rock

CUPE Local 1698

Laurie Dyck

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1.00 CALL TO ORDER

Chief Executive Officer Scott Hargrove called the meeting of the Fraser Valley Regional Library Board to order at 9:20 am, following the annual official Board portrait session.

2.00 AGENDA

It was **MOVED** Councillor Barkman, **SECONDED** Councillor Director Boucher, **THAT** the agenda be approved.

CARRIED
16.01.27/01
Agenda Approved

3.00 2016 ELECTION OF OFFICERS AND EXECUTIVE COMMITTEE

3.01 Board Chair

Scott Hargrove, Chief Executive Officer, called for nominations for Board Chair 2016.

Mayor Viktor, **SECONDED** by Councillor Kanakos, nominated Mayor John Van Laerhoven.

Scott Hargrove called twice more for further nominations. There were no other nominations.

➤ **Mayor Van Laerhoven was declared elected Board Chair for 2016 by acclamation.**

Mayor Van Laerhoven assumed the chair.

Scott Hargrove presented Mayor Van Laerhoven with a new, engraved gavel and sound block, thus enabling the retirement of the decades-old gavel that had been in service to the end of 2015.

3.02 Remaining Table Officers and Executive Committee

3.021 *Vice-Chair*

Mayor Van Laerhoven called for nominations for Vice-Chair.

Councillor Stam, **SECONDED** by Councillor Reyerse, nominated Councillor Corisa Bell for Vice-Chair.

Mayor Van Laerhoven called twice more for further nominations. There were no other nominations.

➤ **Councillor Bell was declared elected Vice-Chair for 2016 by acclamation.**

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3.022 *Honorary Treasurer*

Mayor Van Laerhoven called for nominations for Honorary Treasurer.

Councillor Bell, **SECONDED** by Councillor Arnason, nominated Councillor Gayle Martin for Honorary Treasurer.

Mayor Van Laerhoven called twice more for further nominations. There were no other nominations.

- **Councillor Martin was declared elected Honorary Treasurer for 2016 by acclamation.**

3.023 *BC Library Trustees Association Representative*

Mayor Van Laerhoven called for nominations for **BC Library Trustees Association Representative**.

Councillor Kanakos, **SECONDED** by Councillor Martin, nominated Councillor Petrina Arnason for BCLTA Representative.

Mayor Van Laerhoven called twice more for further nominations. There were no other nominations.

- **Councillor Arnason was declared elected BCLTA Representative for 2016 by acclamation.**

3.024 *Public Library InterLINK Representative*

Mayor Van Laerhoven called for nominations for Public Library InterLINK Representative.

Councillor Stam, **SECONDED** by Councillor Kanakos, nominated Councillor Laura Dupont for Public Library InterLINK Representative.

There were no other nominations.

- **Councillor Dupont was declared elected Public Library InterLINK Representative for 2016 by acclamation.**

3.025 *Public Library InterLINK Alternate Representative*

Mayor Van Laerhoven called for nominations for Public Library InterLINK Alternate Representative.

Councillor Kanakos, **SECONDED** by Councillor Dupont, nominated Councillor Megan Knight.

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Mayor Van Laerhoven called twice more for further nominations. There were no other nominations.

- **Councillor Knight was declared elected Public Library InterLINK Alternate Representative for 2016 by acclamation.**

3.03 **Destruction of Ballots**

There were no ballots to be destroyed.

4.00 **CONSENT AGENDA**

It was **MOVED** Councillor Bell, **SECONDED** Councillor Dingwall, **THAT** the Consent Agenda be approved.

CARRIED

16.01.27/02

Consent Agenda Approved

5.00 **BUSINESS ARISING FROM THE MINUTES**

Weighted Vote: 2016 BUDGET

It was **MOVED** Councillor Stam, **SECONDED** Councillor Barkman, **THAT** the proposed 2016 FVRL budget totaling **\$23,972,713**, which is an increase in Member Assessment of \$665,680 or 2.86% over 2015, be approved.

CARRIED

(Unanimous)

16.01.27/03

2016 Budget Approved

6.00 **NEW BUSINESS**

6.01 **2016 FVRL Cheque Signing**

THAT the automatic cheque signer be used to sign FVRL cheques; and
THAT the list of cheques issued be reviewed and signed by two of "A" signatories *OR* one of "A" and one of "B" signatories.

THAT the FVRL "A" signatories be the Board Chair; the Board Vice Chair; the Board Treasurer; the Chief Executive Officer; the Director of Finance; and the Director of Infrastructure and Resources; and

THAT the "B" signatories be the Director of Customer Experience and the Director of Organizational Development.

THAT a list of issued cheques be available on the Board Extranet for Board members to see, if desired; and

THAT the signatories be authorized to sign documents for the Municipal Finance Authority.

CARRIED

16.01.27/04

2016 Cheque Signing Approved

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6.02 **Borrowing Bylaw for 2016**

THAT the Board Chair, Board Treasurer, Chief Executive Officer, Director of Finance, Director of Infrastructure and Resources, Director of Organizational Development, and Director of Customer Experience be empowered to sign on behalf of the Fraser Valley Regional Library such bank instruments as to cause the temporary borrowing from the Royal Bank of Canada, Abbotsford Branch, of periodic sums of money not to exceed in the aggregate the sum of \$1,725,000. This is provided that the sums of money borrowed are based on revenue itemized in the 2016 budget that is not yet received but due and payable by December 31, 2016..

CARRIED

16.01.27/05

Borrowing Bylaw for 2015 Approved

6.03 **BDO Planning Report to the Members of the Board**

Nancy Gomerich, Director of Finance, explained that the BDO Planning Report to the Members of the Board is a standard letter required as part of the annual audit process. She stated that Board members are welcome to contact the auditor directly if they have questions.

It was **MOVED** Councillor Reyerse, **SECONDED** Councillor Dupont, **THAT** the BDO Planning Report to the Members of the Board be received.

CARRIED

16.01.27/06

Auditor's Planning Report Received

6.04 **Future of the Canadian Library Association**

Scott Hargrove, Chief Executive Officer, reported that the Canadian Library Association is in a time of transition, holding a vote this week on a proposal to dissolve CLA to make way for a new federation of library associations that would be called the Canadian Federation of Library Associations. The new federation would focus on being the national voice of Canada's libraries. In the transition period, the advocacy role would be handled by the Canadian Urban Library Council, of which FVRL is a part.

It was **MOVED** Councillor Reyerse, **SECONDED** Councillor Dupont, **THAT** the BDO Planning Report to the Members of the Board be received.

CARRIED

16.01.27/07

Future of CLA Report Received

6.05 **Food For Fines Campaign**

Heather Scoular, Director of Customer Experience, reported on the highly successful outcome of FVRL's Food For Fines campaign, which resulted in over 13,000 items being collected for local food banks, 2346 customer accounts benefiting from reduced fines, and \$25,751.82 in waived fines over the 32 days of the campaign. She highlighted

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the unprecedented media coverage FVRL received from Global BC TV and Rogers radio stations. She told of customers who gave more food than necessary to cover their fines, of people who gave cash gifts, and of the pride that the campaign ignited in staff as representatives of FVRL. The campaign was a win-win-win for the community, our customers, and FVRL.

Scott Hargrove, Chief Executive Officer, added that the media attention was gratifying because it resulted in a huge response from the public. Up to his live interview on Global TV—which aired with only four days remaining in the campaign—FVRL had waived about \$16,000 in fines. In the last four days, FVRL waived almost \$9000. In addition, the Global TV reporter indicated an interest in doing more news stories about our libraries.

In assessing the financial impact of the Food For Fines campaign, factors that offset the waived fines included (a) many books were returned and now are available for others to borrow; (b) more customers paid off more of their fines; (c) customers for whom fines were a barrier are returning to the library; (d) the unprecedented, no-cost media attention FVRL received across BC; (e) the profile and public relations benefits for FVRL.

Board members were unanimous in their support of the Food For Fines campaign.

Councillor Dingwall inquired about the point when customers with outstanding fines are blocked from borrowing more library materials.

Director of Finance Nancy Gomerich promised Board members would receive this information by email.

It was **MOVED** Mayor Viktor, **SECONDED** Councillor Bell, **THAT** FVRL staff develop a report that explores the possibility of showing customers the retail value of items they borrow.

CARRIED

16.01.27/08

Retail Value of Library Items Report

It was **MOVED** Councillor Kanakos, **SECONDED** Councillor Dingwall, **THAT** FVRL hold a Food For Fines campaign in 2016, and **THAT** staff come back to the Board in Fall with a plan for the campaign.

CARRIED

16.01.27/09

Food For Fines Approved for 2016

7.00 OTHER BUSINESS

There was no other business.

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8.00 AROUND THE TABLE

Councillor Barkman highlighted Family Literacy Day events involving Clearbrook Library.

Councillor Kanakos profiled *Screens Off Delta*, a Family Literacy Day initiative that encourages families to turn off all screens and devices for one hour and participate in a literary activity as a family. She also expressed interest in having an opportunity for Board members to share best practices about funding sources.

Director Boucher declared that it was nice to be back with the Board in his role as FVRD alternate for Director Bill Dickey.

Councillor Reyerse was pleased to report that the Village of Harrison Hot Springs will soon welcome a new Chief Administrative Officer/Finance Officer. She also was happy to announce that Harrison Hot Springs' Chamber of Commerce decided to donate all proceeds of its 50/50 draw to Storytime in the Park.

Mayor Vicktor expressed appreciation for the hard work of the Board and staff.

Councillor Martin announced that retiring library manager Pat Dawson was recognized by the City of Langley at its Monday council meeting. She invited everyone to attend the grand opening celebration of the new Timms Community Centre on February 24, at 4:00 pm. She offered her thanks for the book FVRL donated to the City of Langley Library collection in memory of the late Councillor David Hall.

Councillor Arnason, to expand her advocacy role, joined Langley's Literacy Network and was pleased that discussions about the need for more funding yielded articles in the newspaper as well as signs of incremental progress on finding revenue streams for amenities such as libraries.

Councillor Bell spoke about the City of Maple Ridge's discussion of amenities, including the possibility of a new community centre with a library as part of it. She also highlighted the Paws for Stories program offered at Maple Ridge Library by St. John's Ambulance.

Councillor Dingwall commended Jo-Ann Sleiman, Acting Deputy Manager for Pitt Meadows Library, and Chief Executive Officer Scott Hargrove for the contribution to his council's recent business planning session. He noted the numerous library tours by Grades 5 to 7 students and the tremendous work with the Katzie First Nation.

Councillor Dupont thanked Terry Fox Library Manager Pat Dawson and her staff for their professional and compassionate work with the local homeless visitors that frequent the library and its grounds. She also thanked Pat for her exceptional seventeen years of service and wished her a happy retirement.

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Councillor Knight indicated she looks forward to serving on FVRL's Board.

Mayor Van Laerhoven described Agassiz Library's continuing involvement in both Kent and Harrison Hot Springs.

9.00 **QUESTIONS**

There were no questions.

10.00 **MOVE TO *IN CAMERA* SESSION**

It was **MOVED** Councillor Stam, **SECONDED** Councillor Dingwall, **THAT** the Board move to *In Camera* session.

CARRIED

16.01.27/10

Move to *In Camera* Session

11.00 **NEXT MEETING**

The next meeting of the FVRL Board will be:

Wednesday, February 24, 2016

9:00 am

FVRL Administrative Centre

34589 DeLair Road, Abbotsford, BC V2S 5Y1

12.00 **ADJOURNMENT**

It was **MOVED** Councillor Barkman, **SECONDED** Councillor Knight, **THAT** the meeting of the FVRL Board be adjourned.

CARRIED

16.01.27/11

Adjournment

The meeting adjourned at 11:10 a.m.