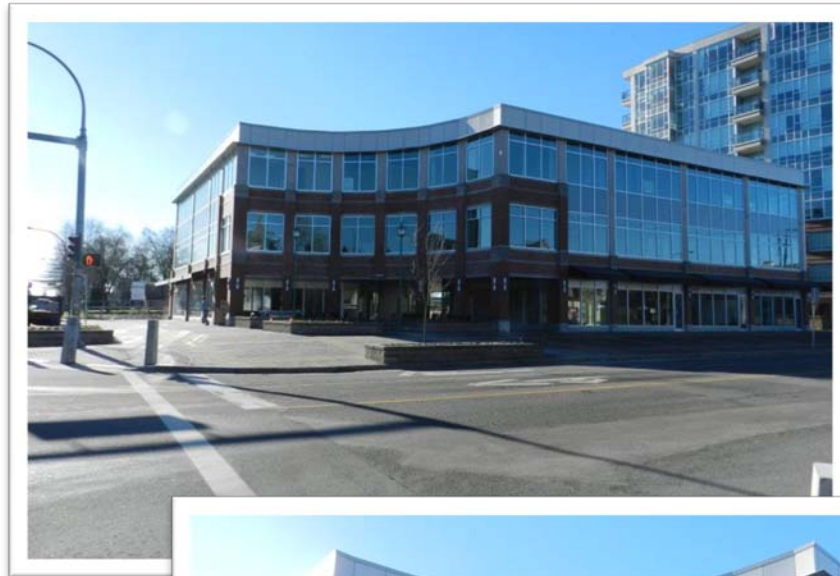


DIRECTIONS TO PITT MEADOWS LIBRARY

#200 - 12099 Harris Road
Pitt Meadows, BC
(Corner of Harris and Ford Roads)

1. Follow **Lougheed Highway** to Harris Road.
2. Turn **SOUTH** onto **Harris Road**
3. Proceed about 1 kilometer
4. Cross **Ford Road**
5. Turn **RIGHT** just before Pitt Meadows City Hall
6. Proceed toward **parkade**, heading **RIGHT**, at rear of the former library
7. Entrance to parkade is on the **LEFT**.
8. Enter new library through the **breezeway** – the library entrance is on the **LEFT** of the breezeway.
9. Take the elevator or stairs to the **SECOND** floor.
10. Welcome to the new Pitt Meadows Library!



REGULAR MEETING OF THE FRASER VALLEY REGIONAL LIBRARY BOARD

Wednesday, May 23, 2012 – 9:00 a.m.

**City of Pitt Meadows Library
#200 - 12099 Harris Road, Pitt Meadows, BC V3Y 0E5**

1.00	CALL TO ORDER	Councillor Grant Ward, Chair
2.00	CONSENT AGENDA	
p. 3	2.01 Approval of Minutes	Enclosures: ◆ April 25, 2012 Meeting Minutes
p. 8	2.02 Director of Corporate Services Report	Enclosure: ◆ Director of Corporate Services Report
p. 13	2.03 Activity Report	Enclosure: ◆ Activity Report
p. 15	2.04 Overview of Fraser Valley Regional Library	Enclosure: ◆ Overview of Fraser Valley Regional Library Report
	2.05 Approval of Consent Agenda <i>Motion</i>	THAT the Consent Agenda be approved.
3.00	APPROVAL OF AGENDA <i>Motion</i>	THAT the Agenda be approved as circulated.
4.00	BUSINESS FROM THE MINUTES	
p. 27	Strategic Directions 2013-2015 <i>Discussion</i>	Rob O'Brennan, Chief Executive Officer Enclosure: ◆ Strategic Directions 2013-2015

REGULAR MEETING OF THE FVRL BOARD: Agenda

May 23, 2012

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5.00 NEW BUSINESS

- p. 28 5.01 **2010 and 2011 Surplus Allocations**
Motion Mary O'Callaghan, Director of Corporate Services
- THAT** the 2010 and 2011 surpluses be allocated as follows:
1. \$119,149.11 to the Municipal Surplus Reserves, as per Board policy;
 2. \$159,462.44 to the Automation Reserve.
- Enclosure:**
- ◆ 2010 and 2011 Surplus Allocation Report
 - ◆ Terms of Reference and Procedure: Municipal Surplus Reserves
- p. 29 5.02 **Food and Beverage Consumption in Libraries**
Motions Rita Penco, Director of Client Services
- THAT** FVRL restrict the consumption of foods with strong odors; and
- THAT** library managers conduct an annual review of the Code of Conduct to ensure that it continues to meet the needs of the public and staff, including decisions on food and drink.
- Enclosure:**
- ◆ Food and Beverage Consumption in Libraries
- p. 30 5.03 **The Future of Libraries and Cities**
Information Rob O'Brennan, Chief Executive Officer
- Enclosure:**
- ◆ Brochure: *The Future of Libraries and Cities with Google Futurist Thomas Frey*

6.00 OTHER BUSINESS

7.00 AROUND THE TABLE

8.00 QUESTIONS

REGULAR MEETING OF THE FVRL BOARD: Agenda

May 23, 2012

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- 9.00 ***IN CAMERA SESSION***
- 9.01 ***Move to In Camera Session*** *Motion* THAT the Board move to *In Camera* session.
- 9.02 ***Ratify In Camera Decisions*** *Motion* THAT the decisions of the *In Camera* session be ratified.
- 10.00 ***NEXT MEETING*** *Information* The next meeting of the FVRL Board will be:
Wednesday, June 27, 2012
9:00 am
FVRL Administrative Centre
34589 DeLair Road, Abbotsford, BC V2S 5Y1
- 11.00 ***ADJOURNMENT*** *Motion* THAT the meeting of FVRL Board be adjourned.

REGULAR MEETING OF THE FRASER VALLEY REGIONAL LIBRARY BOARD

Wednesday, April 25, 2012

**FVRL Administrative Centre
34589 DeLair Road, Abbotsford, BC**

Attendees from the Board

Councillor Grant Ward, Township of Langley
(Chair)
Councillor Corisa Bell, District of Maple Ridge
Councillor Doug Bing, City of Pitt Meadows
Director Bill Dickey, Fraser Valley Regional
District
Councillor Helen Fathers, City of White Rock
Councillor Simon Gibson, City of Abbotsford
Councillor Jeannie Kanakos, Corporation of
Delta
Councillor Zoltan Kiss, Village of Harrison Hot
Springs
Director Gayle Martin, Metro Vancouver Mayor
Councillor Ted Schaffer, City of Langley
(alternate)
Councillor Ron Smith, District of Hope
Mayor John Van Laerhoven, District of Kent
Councillor Michael Wright, City of Port
Coquitlam

Regrets

Councillor Ken Huttema, City of Chilliwack
Councillor Jenny Stevens, District of Mission

Attendees from Staff

Rob O'Brennan, Chief Executive Officer
Rita Penco, Director of Client Services
Mary O'Callaghan, Director of Corporate
Services
Scott Hargrove, Director of IT and Support
Services
Irene Geng, Donor Relations Manager (Recorder)
Pat Dawson, Library Manager—Langley City &
Port Coquitlam
Brad Fenrick, Manager of IT
Nicole Glentworth, Library Manager—Upper
Fraser Valley
Teresa MacLeod, Manager—Mission Library &
Outreach Services
Gillian McLeod, Library Manager—Delta
Hilary Russell, Library Manager—Abbotsford
David Thiessen, Library Manager—Langley
Township & White Rock
Gavrielle Tran, Finance Manager
Cathy Wurtz, Manager of Human Resources

CUPE Local 1698 Representative

Connie Chapman

REGULAR MEETING OF THE FVRL BOARD

Wednesday, April 25, 2012

Page 2

1.0 CALL TO ORDER

Councillor Grant Ward, Board Chair, called the regular meeting of the Fraser Valley Regional Library Board to order at 9:01 am.

2.00 CONSENT AGENDA

Councillor Kanakos requested that the Activity Report be lifted from the consent agenda.

It was **MOVED** Councillor Fathers, **SECONDED** Councillor Kiss, **THAT** the consent agenda, less the Activity Report (Item 2.03), be approved.

CARRIED

12.04.25/01

Consent Agenda Approved as Amended

3.00 APPROVAL OF AGENDA

Councillor Kanakos requested that FVRL's website and Board Meeting summaries be discussed under "Other Business."

It was **MOVED** Councillor Kanakos, **SECONDED** Councillor Fathers, **THAT** the Agenda be approved as amended.

CARRIED

12.04.25/02

Agenda Approved as Amended

4.00 BUSINESS FROM THE MINUTES

Strategic Directions: Next Steps

Rob O'Brennan, Chief Executive Officer, summarized five themes from the Board Planning Days discussion of FVRL's strategic directions that warranted in-depth discussion. He proposed that the May and June Board meetings focus on these themes.

Councillor Gibson pointed out that funding sources from provincial and local governments also merit inclusion in those discussions.

Councillor Kanakos noted that FVRL is not the only library that must plan for changing paradigms and asked who are the leaders in this transformative process.

Rob O'Brennan responded that we - that is, Fraser Valley Regional Library - must be the leaders. Fraser Valley Regional Library is one of Canada's largest public libraries and has the tremendous advantage of being able to initiate changes. Therefore, FVRL must *be* the leader that others follow to ensure that libraries are strategically innovative, progressive, and relevant.

Councillor Kanakos requested that the recommendations of the 2008 Western Management Consultants report also be reviewed as part of the strategic planning process.

Rob O'Brennan agreed, and offered to include that topic on the next Board meeting agenda.

5.00 NEW BUSINESS

5.01 **Software Change on Horizon**

Scott Hargrove, Director of Information Technology and Support Services, advised the Board that FVRL must replace software used to provide payroll and Human Resources services since 2000. A project plan to replace this critical software is being developed and is expected to assess a variety of different options. The timing of the migration is planned for January 1, 2013 to match FVRL's fiscal year.

5.02 **FVRL's Monthly Giving Program**

Irene Geng, Donor Relations Manager, reported that Fraser Valley Regional Library supporters who are committed to the library now can join a monthly giving program to handle their regular monthly gifts. Known as the **Life Changers Club**, this monthly giving program offers members a closer relationship with FVRL and, through their gifts, enables them to participate meaningfully in helping FVRL change lives as we *connect people to the world of information and ideas*. She also invited Board members to join the Life Changers Club.

6.0 OTHER BUSINESS

6.01 **Improving Communications**

Director Martin and Councillor Kanakos suggested some ideas to enhance communication with FVRL customers and local governments.

Scott Hargrove, Director of Information Technology and Support Services, reported that both a cosmetic update and a major redesign are planned for FVRL's website, and enhancing communication with FVRL customers will be included in these upgrades.

It was **MOVED** Councillor Kanakos, **SECONDED** Councillor Bing, **THAT** FVRL prepare a summary of Board meeting highlights soon after the meeting for distribution to FVRL member local governments once the Board chair has approved its contents.

CARRIED

12.04.25/03

Board Meeting Highlights for Local Governments

6.02 **Activity Report**

Because of time constraints, discussion of the Activity Report was deferred.

7.0 **AROUND THE TABLE**

Councillor Kiss reported on the visit of *Library Live and on Tour* to Agassiz. He also suggested that alternates be invited to attend FVRL Board meetings.

Councillor Smith expressed his appreciation for the hard work achieved during the Board Planning Days, which he was forced to miss.

REGULAR MEETING OF THE FVRL BOARD

Wednesday, April 25, 2012

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Mayor Van Laerhoven commended Smitty Miller, Community Development Librarian, and the *Library Live and on Tour* initiative she is spearheading. She had participated at a recent Agassiz Centre for Education fundraiser.

Councillor Bell highlighted the thriving literacy outreach initiatives and how well received *Library Live and on Tour* had been at Earth Day celebrations.

Councillor Bing was pleased to report on the successful grand opening celebrations of the new Pitt Meadows Library and added that the next FVRL Board meeting will be held there.

Councillor Wright asked about two matters: (1) the possibility of reducing the number of paper copies of the Board meeting package; and (2) a report on food consumption in libraries so that the Board could discuss the subject.

Councillor Ward reported on positive developments at Township of Langley libraries and the Langley Walk, slated for May 6, 2012.

8.00 QUESTIONS

There were no questions.

9.00 NEXT MEETING

The next meeting of the FVRL Board will be:

Wednesday, May 23, 2012 at 9:00 am
City of Pitt Meadows Library
#200 - 12099 Harris Road, Pitt Meadows, BC

10.00 ADJOURNMENT

It was **MOVED** Councillor Gibson, **SECONDED** Councillor Kanakos, **THAT** the meeting of the FVRL Board be adjourned.

Carried
12.04.25/04
Adjournment

The meeting adjourned at 10:30 a.m.

11.00 FVRL ADMINISTRATIVE CENTRE OVERVIEW AND TOUR

The overview and tour of Administrative Centre were deferred because of time constraints created by the pending launch party to celebrate *Library Live and on Tour*.

12.00 LAUNCH PARTY OF FVRL'S *LIBRARY LIVE AND ON TOUR*

Fraser Valley Regional Library's launch party to celebrate the adult literacy initiative *Library Live and on Tour* was held at 10:30 am in the Abbotsford Visitor Centre parking lot, across the street from FVRL's Administrative Centre.

**Fraser Valley Regional Library
Statement of Financial Position
For the Three Months Ending March 31, 2012**

	Unappropriated	Appropriated	Restricted	Capital	2012
<i>Financial Assets</i>					
Cash and cash equivalents	\$960,508.34	\$2,025,467.31	\$199,654.17		\$3,185,629.82
Accounts receivable	511,605.87				511,605.87
Other financial assets	326,956.00				326,956.00
	1,799,070.21	2,025,467.31	199,654.17		4,024,191.69
Invested in property and equipment				8,406,494.43	8,406,494.43
Total assets	1,799,070.21	2,025,467.31	199,654.17	8,406,494.43	12,430,686.12
<i>Financial Liabilities</i>					
Accounts payable and accrued liabilities	1,424,570.93				1,424,570.93
Deferred revenues	(299,411.49)	(25,000.00)	92,761.00		(231,650.49)
Financial equity	13,241,081.97	(789,329.09)	576,955.18	(1,790,942.38)	11,237,765.68
Total liabilities and equity	14,366,241.41	(814,329.09)	669,716.18	(1,790,942.38)	12,430,686.12

**Fraser Valley Regional Library
Statement of Financial Activities - Unappropriated
For the Three Months Ending March 31, 2012**

	2012	Year-to-Date			2012
	Budget	Actual	Budget	Variance	Balance
Revenue					
Member assessments	\$20,984,197.00	\$5,236,049.75	\$5,246,031.00	(\$9,981.25)	(\$15,748,147.25)
Provincial government (LSB) grants	1,264,740.00	316,185.00	316,185.00		(948,555.00)
Library based revenue	833,315.00	177,680.86	208,326.00	(30,645.14)	(655,634.14)
Return on investments	11,000.00	(621.54)	2,760.00	(3,381.54)	(11,621.54)
Total revenue	23,093,252.00	5,729,294.07	5,773,302.00	(44,007.93)	(17,363,957.93)
Expenditures					
Salaries and benefits	16,385,051.00	3,965,338.15	4,067,351.75	102,013.60	12,419,712.85
Library materials and supplies	3,450,288.00	1,028,970.17	1,007,166.50	(21,803.67)	2,421,317.83
Library programs	100,000.00	21,353.46	24,792.00	3,438.54	78,646.54
Administration and board expenses	106,940.00	41,165.94	28,713.00	(12,452.94)	65,774.06
Administrative Centre building maintenance	370,560.00	104,756.64	92,130.00	(12,626.64)	265,803.36
Computer and telephone expenses	991,965.00	322,052.88	247,608.00	(74,444.88)	669,912.12
Human resources and professional expenses	346,520.00	89,867.41	86,847.00	(3,020.41)	256,652.59
Marketing expenses	185,340.00	11,921.18	46,329.00	34,407.82	173,418.82
Office supplies and postage expenses	303,605.00	42,483.57	76,207.00	33,723.43	261,121.43
Vehicle operation expenses	172,983.00	52,769.36	51,613.00	(1,156.36)	120,213.64
Public Library Interlink dues	135,000.00	28,941.99	33,750.00	4,808.01	106,058.01
Amortization expenses	2,982,690.00	745,672.50	745,672.50		2,237,017.50
Total Operating Expenditures	25,530,942.00	6,455,293.25	6,508,179.75	52,886.50	19,075,648.75
Capital expenditures	545,000.00		136,250.00	136,250.00	545,000.00
Total Expenditures	26,075,942.00	6,455,293.25	6,644,429.75	189,136.50	19,620,648.75
Excess (deficiency) of revenue over expenses	(2,982,690.00)	(725,999.18)	(871,127.75)	145,128.57	2,256,690.82

**Fraser Valley Regional Library
Statement of Financial Activities - Appropriated
For the Three Months Ending March 31, 2012**

	2012 Budget	Actual	Year-to-Date Budget	Variance
Revenue				
Opening balance		\$446,528.26		\$446,528.26
Member assessments		9,999.99		9,999.99
Book sale revenue	97,980.00	27,193.80	24,495.00	2,698.80
Bus passes revenue	97,320.00	27,294.50	24,330.00	2,964.50
Meeting room revenue	17,460.00	4,026.25	4,365.00	(338.75)
Return on investments		3,823.64		3,823.64
Total revenue	212,760.00	518,866.44	53,190.00	465,676.44
Expenditures				
Salaries and benefits		373.49		(373.49)
Library materials and supplies	48,480.00	46,621.52	8,460.00	(38,161.52)
Library programs		2,442.97		(2,442.97)
Administrative Centre building maintenance		303.88		(303.88)
Computer and telephone expenses				
Marketing expenses		9,439.19		(9,439.19)
Office supplies and postage expenses	17,520.00	2,209.73	8,040.00	5,830.27
Book sale expenses	38,940.00	4,969.08	9,735.00	4,765.92
Bus passes expenses	96,540.00	28,203.60	23,760.00	(4,443.60)
Meeting room, etc....	11,280.00		3,195.00	3,195.00
Total Operating Expenditures	212,760.00	94,563.46	53,190.00	(41,373.46)
Transfer to Capital Fund		165,260.48		(165,260.48)
Total Expenditures	212,760.00	259,823.94	53,190.00	(206,633.94)
Excess (deficiency) of revenue over expenses		259,042.50		259,042.50

**Fraser Valley Regional Library
Statement of Financial Activities - Restricted
For the Three Months Ending March 31, 2012**

	2012	Year-to-Date		
	Budget	Actual	Budget	Variance
Revenue				
Opening balance		\$507,693.38		\$507,693.38
Provincial government (LSB) grants				
Federal government grants	1,500.00	1,500.00	1,500.00	
Other donations and grants	55,279.25	55,279.25	55,279.25	
Library based revenue	2,100.00	2,100.00	2,100.00	
Return on investments		504.33		504.33
Total revenue	58,879.25	567,076.96	58,879.25	508,197.71
Expenditures				
Salaries and benefits	1,500.00	36,022.36	1,500.00	(34,522.36)
Library materials and supplies	17,719.25	15,336.65	17,719.25	2,382.60
Library programs	5,350.00	2,529.82	5,350.00	2,820.18
Computer and telephone expenses		2,221.24		
Human resources and professional expenses	30,000.00	19,927.35	30,000.00	10,072.65
Marketing expenses	1,400.00	4,121.77	1,400.00	(2,721.77)
Office supplies and postage expenses	2,910.00	5,800.88	2,910.00	(2,890.88)
Vehicle operations expenses		3,045.00		(3,045.00)
Total Operating Expenditures	58,879.25	89,005.07	58,879.25	(27,904.58)
Transfer to General Fund		30,780.92		(30,780.92)
Total Expenditures	58,879.25	119,785.99	58,879.25	(58,685.50)
Excess (deficiency) of revenue over expenses		447,290.97		449,512.21

**Fraser Valley Regional Library
Statement of Financial Activities - Reserves
For the Three Months Ending March 31, 2012**

	March	YTD
Investment:MFA-Reserve-Assets Replacement	\$346.60	\$379,862.65
Investment:MFA-Reserve-Collection Development	498.40	466,237.97
Investment:MFA-Reserve-Automation	431.68	298,725.43
Investment:MFA-Future Services	28.69	31,472.87
Sub-Total	1,305.37	1,176,298.92
Investment:MFA-Surplus Allocation-FVRD	12.62	13,882.80
Investment:MFA-Surplus Allocation-Kent	5.19	5,635.36
Investment:MFA-Surplus Allocation-Hope	18.53	20,326.46
Investment:MFA-Surplus Allocation-Chilliwack	28.64	31,426.50
Investment:MFA-Surplus Allocation-Abbotsford	95.08	104,229.61
Investment:MFA-Surplus Allocation-Mission	52.65	14,642.40
Investment:MFA-Surplus Allocation-City of Langley	90.86	99,618.37
Investment:MFA-Surplus Allocation-Township of Langley	75.57	82,840.22
Investment:MFA-Surplus Allocation-White Rock	16.53	18,117.31
Investment:MFA-Surplus Allocation-Delta	30.56	13,556.76
Investment:MFA-Surplus Allocation-Port Coquitlam	27.90	30,644.75
Investment:MFA-Surplus Allocation-Maple Ridge	84.23	7,350.25
Investment:MFA-Surplus Allocation-Pitt Meadows	4.01	4,447.60
Sub-Total	542.37	446,718.39
Investment:MFA-Chilliwack Donations	12.17	13,311.96
Investment:MFA-Maple Ridge Endowments	170.03	186,342.21
Chilliwack Self-check Reserves		5,125.78
Maple Ridge Self-check Reserves	3,333.33	
GRAND TOTAL	\$5,363.27	\$1,827,797.26

FRASER VALLEY REGIONAL LIBRARY
LIBRARY ACTIVITY SUMMARY REPORT FOR THE MONTH OF APRIL 2012

CIRCULATION OF MATERIALS	YEAR TO DATE		
	2012	2011	% Change
	Print Circulation	1,595,736	1,698,101
Adult Books	814,170	868,560	-6.3%
Children & Teen Books	671,385	709,899	-5.4%
Magazines	110,181	119,642	-7.9%
Audio/Video Circulation	772,957	751,679	2.8%
Audiobooks	64,049	55,073	16.3%
DVDs	627,532	609,742	2.9%
Music CDs	81,376	86,864	-6.3%
Total Circulation	2,368,693	2,449,780	-3.3%

USE OF ELECTRONIC RESOURCES	YEAR TO DATE		
	2012	2011	% Change
	Online Resources	120,726	85,360
eBooks & Downloadable Audiobooks	80,268	49,181	63.2%
Electronic Databases	40,458	36,179	11.8%

CUSTOMER ACTIVITIES	YEAR TO DATE		
	2012	2011	% Change
	Holds	512,492	466,338
Programs (Number of)	2,643	2,430	8.8%
Program Attendance	64,249	64,914	-1.0%

**FRASER VALLEY REGIONAL LIBRARY
LIBRARY USAGE DURING APRIL 2012**

Open Days: April 2012 - 23-26 days / April 2011 - 24-27 days

*Customer Placed Renewals

*Customer Placed Holds

MEMBER	LIBRARY	CIRCULATION				HOLDS			
		by Library Checkouts & Renewals	* website renewals	Total	2012 vs 2011	in Library	* website holds	Total	2012 vs 2011
City of Abbotsford	Clearbrook	75,792	15,575	114,608	-4.0%	1,886	16,189	22,909	4.8%
	MSA Centennial	18,100	3,719		-8.0%	609	3,866		-0.7%
	Mt. Lehman	1,180	242		-26.7%	106	252		-17.0%
City of Chilliwack	Chilliwack	55,131	11,329	70,501	-10.5%	1,949	11,776	14,550	0.8%
	Yarrow	3,352	689		-7.5%	109	716		-10.4%
City of Langley	Langley City	22,528	4,629	27,157	-4.9%	1,077	4,812	5,889	7.1%
City of Port Coquitlam	Terry Fox	30,010	6,167	36,177	-14.0%	1,299	6,410	7,709	-6.0%
City of White Rock	White Rock	18,323	3,765	22,088	-7.0%	933	3,914	4,847	1.8%
Delta	George Mackie	24,302	4,994	71,352	-8.1%	1,030	5,191	15,475	1.8%
	Ladner Pioneer	17,676	3,632		-2.6%	781	3,776		4.6%
	Tsawwassen	17,211	3,537		-8.0%	1,021	3,676		-1.3%
Hope	Hope	6,598	1,356	7,954	0.7%	509	1,409	1,918	9.7%
Kent	Agassiz	6,242	1,283	7,525	-7.4%	576	1,333	1,909	7.3%
Langley Township	Aldergrove	11,351	2,333	83,606	-1.8%	474	2,425	17,841	6.5%
	Brookwood	4,815	989		-1.3%	295	1,028		5.4%
	Fort Langley	2,995	615		-7.9%	138	640		-5.5%
	Murrayville	13,200	2,712		0.9%	551	2,820		10.7%
	Walnut Grove	20,692	4,252		3.4%	945	4,420		11.0%
	Muriel Arnason	16,301	3,350		-2.3%	624	3,482		8.1%
Maple Ridge	Maple Ridge	37,163	7,637	44,800	-10.7%	1,393	7,938	9,331	-4.4%
Mission	Mission	27,299	5,610	32,909	-8.3%	1,135	5,831	6,966	0.1%
Pitt Meadows	Pitt Meadows	14,687	3,018	17,705	42.6%	620	3,137	3,757	46.1%
Fraser Valley	Boston Bar	664	136	1,557	21.5%	66	142	446	64.6%
Regional District	Yale	628	129		46.6%	104	134		52.1%
Outreach Services		7,336	1,507	8,843	-9.8%	439	1,567	2,006	-79.5%
Administrative Centre		2,886	593	3,479	7.1%	1,160	616	1,776	8.9%
		456,462	93,799	550,261	-5.6%	19,829	97,501	117,330	14 3.3%

ABBOTSFORD LIBRARIES

By Hilary Russell, Library Manager – Abbotsford
Meeting of May 23, 2012

COMMUNITY EVENTS

Vaisakhi: The Indo-Canadian Business Association of Abbotsford celebrates this important Indian harvest festival every year by inviting the mayor, city staff, prominent business people and citizens to lunch and a presentation about Indo-Canadian culture. Library staff is invited each year to attend this important community event to show support and to network. Abbotsford is home to one of the largest South Asian populations in BC, and about 14% of our population consists of Punjabi speakers. In recognition, the Abbotsford Libraries, many years ago, created a staff position at the Clearbrook Library specifically requiring Punjabi language skills. In this way we are able to welcome the community into the library, reduce service barriers, and create programs, services and collections that are relevant and engage this segment of Abbotsford's population.

PARTNERSHIPS AND COLLABORATIONS

Literacy Matters Association Abbotsford: Clearbrook Library and Literacy Matters Association created an Adult Literacy Workshop to bring community service providers and other interested parties together to discuss adult literacy. The event included a short talk by Leona Gadsby, Lead Director Programs and Services from Decoda Literacy Solutions, then went on to discuss how to identify and address gaps services. By connecting and collaborating, the library and other groups can foster a community development approach to adult literacy. This initiative also enabled us to get the word out about the newest FVRL adult literacy project – *Library Live and On Tour* – which has already had requests for presentations.

LIBRARY EVENTS

- **How to knit a community together:** Community members of all ages meet regularly at the Mount Lehman Library for a drop-in knitting group. Anyone interested can visit once a week to knit, chat, teach others or learn. Programs like this foster a sense of community and connection where neighbours are brought together and friendships are made. The public library becomes known as the place to connect with information, recreation and people.
- **Goodbye Charlotte:** Libraries love to highlight the classics in our collection! To this end, the Abbotsford Libraries purchased a license for 2012 from Criterion Pictures to allow public showings of titles from the FVRL DVD collection. In April, seniors and older adults enjoyed the 1934 classic, *The Thin Man*, and on the last Professional Day of the year the Children's Department showed *Charlotte's Web*. Close to one hundred youngsters attended the free showing and everyone left happy, but only after a few sad tears were shed for Charlotte.

AGASSIZ LIBRARY

By Nicole Glentworth, Library Manager—Upper Fraser Valley
Meeting of May 23, 2012

LIBRARY EVENTS

- The Agassiz Library's Hooked on Books drop-in book club is a great success, with regular and occasional people coming out as they are able. Author Neil McKinnon attended the April meeting to give some value-added background to attendees as they read and discussed his book, *Tuckahoe Slidebottle*.
- *Antiques in the Attic* was held for the first time, to complete popularity. Local people had the chance to bring their treasures in to be evaluated by professionals. Everything from coins and books to stone artifacts found their way into the library.
- Earth Week *Plant-In* took place on the Saturday before Earth Day. Communities in Bloom, a community group that supports public gardens in the area, supplied gardeners with expertise to help anyone who wanted to participate in planting their own container of plants. Agassiz Library supplied dirt, plants and shovels showing that their involvement in the community goes beyond books.

COMMUNITY EVENTS

- Community Justice Film Festival took place on Earth Day. Agassiz Library supported this event by promoting them in the library at the Plant-In Event.
- Local student E J Link made his annual bicycle marathon to raise money for Children's Hospital, having done so for three years previously and raising over \$7000. He rode from Agassiz to the main entrance of Children's Hospital in Vancouver, thereby promoting the community of Agassiz.

PARTNERSHIPS AND COLLABORATIONS

- *Library Live and On Tour* (LiLi)'s first public venture out in the FVRL territory took place in Agassiz. Partnering with the ACE (Agassiz Centre for Education) School and the Agassiz Legion, Agassiz Library supported Smitty Miller's visit at the ACE BBQ and Fundraiser. Over 75 people took part, while the community saw LiLi, since the event was held in the parking lot of the Legion, which has main road/highway visual access.
- Agassiz Harrison Hope Observer continues to be a valuable media partner for the Agassiz Library as it prints the library supervisor's columns on a regular basis, and also includes the FVRL-submitted PSAs.

CHILLIWACK LIBRARY

By Nicole Glentworth, Library Manager—Upper Fraser Valley
Meeting of May 23, 2012

LIBRARY CHANGES

New titles in Playaway collection were received, displayed and are circulating well – staff introducing new patrons to Playaway devices and having conversations about their use because the new, orange, shiny cases have attracted so much attention.

COMMUNITY CHANGES

Closure of Blockbuster video stores was announced; the only remaining large, local, video outlet in town is the Video Station, across from the Chilliwack Library. Marquee Video and Video Tonite, smaller stores, are still open in Vedder Crossing. Library DVD lending has increased as chain video stores shut down and customers realize that they can borrow DVDs for free. This has led to the library having to display the DVDs in a different location.

LIBRARY EVENTS

- The Friends group met at the FVRL Administrative Centre, toured the facility and heard from Irene Geng about donations and the paintings the library has received. They gained an appreciation of the system wide nature of the system and got the opportunity to hear first hand about Outreach services.
- The Friends Appreciation Luncheon held at the Ramada Inn in Abbotsford was well attended by a large contingent of Chilliwack's Friends.

PARTNERSHIPS AND COLLABORATIONS

Strong Start visits to library, and library visits to Strong Start centers, continue – have been ongoing since February 2012. At Strong Start the librarian promotes library use focusing on programs and borrowing and does a traditional storytime.

IMPACT OF THE CHILLIWACK LIBRARY IN THE COMMUNITY

- Twice-monthly visits started to “Second Day” program at Central Elementary School. Library staff visit, read a picture book, and share new books with the children, and do an activity based on the book. Program staff has been very happy with the results of the library's visit – children were engaged in the story and activity and created pictures that are on display in the library.
- Library staff visited School District #33 ProD day to talk to teachers about forthcoming titles of interest to their children, and demonstrated Tumblebooks, Tumblereadables, Novelist, Bookflix, and age-appropriate Ebsco research databases. The day was very successful and further strengthened the relationship with the School District.

Delta Libraries

**By Gillian McLeod, Library Manager – Corporation of Delta
Meeting of May 23, 2012**

LIBRARY CHANGES

Staff of Delta Libraries has demonstrated innovative leadership in the e-book and e-reader area. We have provided training across FVRL and were one of the first libraries to host regular e-resource evening training programs for our communities. This task will now move over to a system-wide project team and we are proud to say that we contributed to this process for FVRL.

LIBRARY EVENTS

- Tsawwassen's Southpointe Academy placed second in the Reading Link Challenge Grand Challenge in Langley. Two teams are allowed to progress to the Global Challenge, and Delta's Southpointe team, The Big Brains, was one that earned the right to participate in this teleconference competition.
- On April 28 six Delta Friends of the Library traveled to Abbotsford to enjoy our Friends of the Library Appreciation Luncheon. They thank the FVRL Board for continuing to support this annual event.

COMMUNITY EVENTS

For the first time, one of the Delta Libraries participated in a Corporation of Delta Swap Meet. On April 14 at the South Delta Recreation Centre, Tsawwassen Library staff along with five Delta Friends of the Library brought books to sell and information to share. This is an example of our new focus to participate in more Corporation events and to share more public events with our Friends of the Library.

HOPE LIBRARY

By Nicole Glentworth, Library Manager—Upper Fraser Valley
Meeting of May 23, 2012

LIBRARY EVENTS

Hope Library's Teen Advisory Group (TAG) was formed and met for the first time. Led by Outreach Librarian Jacquelynne Garden, this monthly group will advise and help to plan and develop teen-oriented programs and services. Members will discuss and review books, movies, music and websites, and act as the library's representatives and ambassadors in the broader teen community.

COMMUNITY EVENTS

- The library participated in a Volunteer Fair, partnering with Hope and District Recreation and Cultural Services thereby strengthening the relationship with their neighbours.
- Antiques in the Attic was a popular *Antiques Roadshow* style program held at the Hope Library in partnership with Hope and District Recreation and Cultural Services. Due to its popularity a similar event is already being planned for 2013.

PARTNERSHIPS AND COLLABORATIONS

- Hope Library was represented at the Ready Set Learn Fair at Coquihalla School, and at the Strong Start visit to Reader's Theatre thereby strengthening the ties with the School District.
- Friends of the Hope Library attended Friends Luncheon at the Ramada Inn in Abbotsford where they were given the opportunity to socialize with other Friends groups and exchange ideas about fund raising ideas and successes.
- The local Scouts troop worked on their Naturalist badge at the Hope Library, using FVRL resources for tree identification.

IMPACT OF THE HOPE LIBRARY IN THE COMMUNITY

- Bibliotheca column continues to generate community interest, with the Hope Standard actively seeking contributions from Hope's Library Supervisor. The column is hugely successful and an integral part of the newspaper.
- Hope Library offers the local community programming events with partners such as Hope and District Art Council's Art Machine for Art and Serendipity, an Arts and Culture Week event. They also schedule general interest programs supported by library materials such as the Antiques in the Attic event.

CITY OF LANGLEY

By Pat Dawson, Library Manager – City of Langley
Meeting of May 23, 2012

LIBRARY EVENTS

Seniors at Harrison Landing were excited to attend a presentation by Smitty Miller of *Library Live and on Tour*. They especially enjoyed a chance to try out Playaways, an iPad, a Kobo, and other new technologies. Several seniors requested information about FVRL's Outreach Services and expressed their intentions to sign up themselves or pass along the information to interested friends. Extending our resources and services to seniors is one of our 2012 Action Plan initiatives.

COMMUNITY EVENTS

Every year the library participates in the City of Langley's Local Government Awareness Day. The ever popular Library Dewey Dash scavenger hunt gave almost 300 schoolchildren a fun crash course in how to find books at the library. The library appreciates the opportunity to work closely with City staff and Council to showcase municipal services and resources.

IMPACT OF CITY OF LANGLEY LIBRARY IN THE COMMUNITY

- The library works with and supports local agencies that provide services for Karen refugees in Langley. Staff presents regular Storytimes for Karen parents and their young children, and the library has a small Karen language collection. Recently staff delivered a special computer lesson to two senior gentlemen, who are friends and both Karen refugees. The session was arranged by the Immigrant Services Society, on behalf of the men, who wanted to sign up for email addresses so they could communicate with family elsewhere in the world. In many small ways, the services of the library and the skills of the staff have far-reaching impact on individuals and on families in our community.
- The information desk served as an impromptu networking venue, as staff was fielding reference questions from two customers from different community organizations. The two women overheard the other's request, and they spent a half hour discussing how they could work together to accomplish common goals.

Township of Langley Libraries

By David Thiessen, Library Manager – Township of Langley and White Rock
Meeting of May 23, 2012

LIBRARY CHANGES

Muriel Arnason Library Floor. Approval has been received to replace the worn out painted floor at Muriel Arnason Library with high quality vinyl flooring (November 2012).

LIBRARY EVENTS

- **Reading Link Challenge:** The 2012 Reading Link Challenge (RLC) again wrapped up on April 2 at Kwantlen University. The program continues to be a testament to the value of putting fun into literacy while at the same time enabling us to promote the library and strengthen our partnerships, most notably our school districts.
- **Importing Commercial Goods:** Aldergrove and Murrayville Libraries hosted Canada Border Services *Importing Commercial Goods* seminar to a capacity crowd of local business owners and managers, as well as the just-curious. Programs like this are a primary mechanism for reaching business people and bringing them into our libraries, often for the first time. It is an example of one way the library is remaining relevant and meeting current community needs, wherever they may be.
- **E-Publishing Program:** As a sequel to the great interest in recent programs on e-books, the library provided a program on e-publishing by Vancouver author Russ Crossley. The program was attended by numerous writing groups throughout the Township and City of Langley and is noteworthy in that it expands on programming efforts mentioned in prior reports. It is a very effective way of “doing” community – of connecting a large number of groups in an effort to forge a genuine e-learning community in the Langleys.

PARTNERSHIPS AND COLLABORATIONS

Community Volunteer Income Tax Program: Township of Langley Libraries again partnered with Revenue Canada to assist qualified seniors with income tax preparation. This in-library program has become highly popular and is one way we can assist the more vulnerable members of our community on a very practical level.

Maple Ridge Public Library

By Caro O’Kennedy, Library Manager – Maple Ridge
Meeting of May 23, 2012

LIBRARY CHANGES

The District of Maple Ridge installed new self check-in equipment in the library at the end of April, replacing an outdated system that was becoming increasingly problematic in terms of downtime and repair costs. A two-week interim with no automated equipment reconfirmed the timesaving and staff health advantages of automated over manual processing. Staff is now working to acquaint customers with the faster and easier-to-use returns.

LIBRARY EVENTS

- Members of the Coastal City Ballet dropped by our regular Storytime on April 26 on their way to dance practice. Children watched, silent and awestruck, as the dancers demonstrated ballet techniques and scenes from their upcoming local production of Hansel and Gretel, the presentation peaking with a spectacular high lift.
- The Student Library Council celebrated 2012 poetry month with a teen poetry slam, initiated, planned, publicized and produced by SLC members, with a little help from the library’s teen-focused librarian. At the unpredictably well-attended event, participants read their own poetry or their favourite poems and composed poetry on the fly, with creative, and often comical, results. The poetic creativity flowed all month on a magnetic poetry board in the teen area. SLC members are eager to make this an annual event.

COMMUNITY EVENTS

To mark its 40th anniversary, Ridge Meadows Recycling Society organized the biggest Maple Ridge Earth Day celebrations yet in Memorial Peace Park on April 21. Library staff set up a cozy Storytime corner inside The ACT, and more than 200 children and parents stopped by to hear green tales and to engage in literacy activities throughout the day. As part of our story corner agenda, we had the pleasure of hosting VIP Story Time, where Mayor Ernie Daykin, Councillor Corisa Bell, MP Randy Kamp and MLAs Marc Dalton and Michael Sather stopped by to read to the kids. On the other end of the park, *Library Live and on Tour* played music and video games, showed off FVRL’s tech toys and talked libraries with the intrigued public.

PARTNERSHIPS AND COLLABORATIONS

A six-week French reading and activity pilot came to an end in early April, with enthusiastically positive feedback. The project, jointly organized by library staff, Canadian Parents for French and Maple Ridge schools, aims to provide French practice and support to primary French immersion students, while presenting mentorship and coaching opportunities to high school students with French language skills. Decisions on a start date are deferred pending resolution of teachers' contract disputes.

MISSION COMMUNITY LIBRARY

By Teresa MacLeod, Library Manager – District of Mission
Meeting of May 23, 2012

LIBRARY EVENTS

- April is Poetry Month and Mission Library celebrated with a reading by four local poets. The afternoon was a well-attended and energetic event in our lounge area. Staff has found that programs in the public area attract extra attendees and provide a showcase of our activities.
- Windebank Elementary won its first ever District Reading Link Challenge and represented Mission at the Grand Challenge at Kwantlen Polytechnic University in Langley. Students were visibly excited and enjoyed the spotlight as they competed in this system-wide literacy event for Grades Four and Five.
- District of Mission Council attended an orientation tour at Mission Library. Staff discussed system-wide library services and our local initiatives with Mayor Aldem and Councillors Stevens, Jewell, Nundall, and Luck. This was an excellent dialogue with our local council.

COMMUNITY EVENTS

- Mission Literacy in Motion celebrated 20 years at their AGM with past and present member. Smitty Miller, one of the keynote speakers, deftly outlined her literacy initiatives with *Library Live and on Tour*. Our wonderfully branded new vehicle, LiLi, was on show and impressed everyone who had a chance to view. Director of Client Services, Rita Penco and Smitty were able to promote various FVRL services and speak to this initiative, along with local staff. Requests for LiLi to visit were received from various community groups.
- Staff attended the Connect Event sponsored by the Outreach Network group. This event for the homeless and vulnerable citizens of Mission was an opportunity for staff to meet with people who may not be aware of library services. Copies of our new Resources in Mission brochure were popular. This event also provided an opportunity to network with other agencies in our community.

PARTNERSHIPS AND COLLABORATIONS

Our Teen Specialist has initiated lunch time book clubs at Heritage Park Secondary in tandem with the teacher librarian. The library is working toward its goal to reach more teens in the community. There are plans to fan this program out to other schools in the fall.

Pitt Meadows Public Library

Caro O’Kennedy, Library Manager—Pitt Meadows
Meeting of May 23, 2012

LIBRARY CHANGES

The final move-in details have been completed and the new Pitt Meadows Library is beginning to “feel like home.” Customers are enjoying the new space and attractive décor, which features pictures of Pitt Meadows’ three libraries through the years and brings back memories for many.

COMMUNITY CHANGES

The building which housed the old library has been renamed "The Annex" and has been used by a film company over the past couple of weeks. This has overflowed to include the exterior of our present facility.

LIBRARY EVENTS

As a result of longer library hours and more staff, a variety of events for all age groups is drawing increasing numbers of enthusiastic Pitt Meadows residents to their new library.

PARTNERSHIPS & COLLABORATIONS

Library staff continues developing strong collaborative relationships with teachers in local schools. This year’s goal is to visit every class before Summer Reading Club begins.

TERRY FOX LIBRARY

By Pat Dawson, Library Manager – Port Coquitlam
Meeting of May 23, 2012

PARTNERSHIPS AND COLLABORATIONS

- Local RCMP officers, Port Coquitlam Community Police, as well as City of Port Coquitlam and library staff met together to discuss ongoing security issues in our community and in our facilities. RCMP provided professional advice and practical suggestions, referring frequently to FVRL's SAFE Manual guidelines. City and library staff shared some best practices and we will be working together on better communication procedures to ensure safe work places for all staff.
- Library staff members are also committed members of local committees serving the Tri-cities. In April, staff contributed to the Early Childhood Development table, Healthy Kids Fair planning table, and the Family Literacy group, an arm of the Tri-cities Literacy Committee. Being involved in community planning has a two-fold benefit: Learning about and then participating in local projects and initiatives, and promoting the strengths and skills library staff can provide.
- The Community Librarian and Library Manager were invited to a potluck lunch celebrating the end of classes for School District 43 Continuing Education Foundations class for adult learners. The students brought many specialty dishes from their countries of origin. The students expressed their appreciation to staff for the warm reception that they received throughout their course. By hosting the Foundations classes, the library supports adult learning in our community and eliminates barriers that may prevent adult learners from feeling comfortable in the library.
- The library and School District staffs work together on many community initiatives and have forged a strong partnership. In April:
 - staff presented at all four StrongStart centres in Port Coquitlam;
 - staff worked closely with schools to plan and deliver the Reading Link Challenge program;
 - the library, as a *Welcome to Kindergarten* community resource, promoted the fun of reading and library literacy resources to parents and their children;
 - library staff joined other public libraries in the Tri-cities and the School District to present the very popular Play'n'Learn evening Storytime and craft at Coquitlam Centre mall.

The library is continuing to build our reputation as a hard-working and valuable partner for community development.

City of White Rock Library

By David Thiessen, Library Manager – Township of Langley and White Rock
Meeting of May 23, 2012

LIBRARY CHANGES

- **Facility Improvement:** Planning is underway for some upgrades to the library facility including painting the outside metal handrail, enhancing the gardens on both sides of the library, and replacing the old outdoor library sign.
- **Retirement:** One of White Rock Library long time staff members, Genevieve Sveinson, retired on April 27. Our local Reading Link Challenge winners (the “Word Nerds”) presented Genny with a plant and thank you card for her years of help with the Peace Arch Elementary Reading Link teams. A photo of Genny with team was featured in the Peace Arch News.

LIBRARY EVENTS

- **2012 Reading Link Grand Challenge:** The Reading Link Challenge wrapped up on April 2 at Kwantlen University. Several teams, including the “Word Nerds” from Peace Arch Elementary, competed over the course of a fun and exciting evening. The program continues to be a testament to how we can put some serious fun into literacy while at the same time promoting the library and strengthening our partnerships.
- **Photography Extravaganza:** Twenty-seven amateur and professional photographers led by professional nature photographer John Gordon shared their experiences and their work. Events like this are opportunities to not only enhance the artistic and creative aspirations of community members, but also foster the growth of a healthy community spirit.
- **Near and Far Bicycle Touring with Rick and Chris Millikan:** Avid cyclists Rick and Chris Millikan shared adventures, photographs and advice for cycling on Vancouver Island. More than 30 cycling enthusiasts enjoyed anecdotes about cycling challenges and successes both at home and abroad.

COMMUNITY EVENTS / PARTNERSHIPS AND COLLABORATIONS

Semiahmoo Seniors Planning Table: The library continues its involvement with this Planning Table, a large “umbrella” planning group that is made up of representatives from fifteen local community organizations. Efforts like this assist us not only in growing our community presence, but also increase our understanding of the breadth and depth of the community in which we live and seek to serve.

STRATEGIC DIRECTIONS 2013 – 2015

By Rob O'Brennan, Chief Executive Officer
Meeting of May 23, 2012

NEED

To enable completion of FVRL's 2013-2015 strategic planning by late summer, five high-level strategic direction statements are needed to lay out FVRL's strategic directions for the coming three years.

FOCUS OF FVRL'S STRATEGIC DIRECTIONS

During the Board's Strategic Planning Days, the following five areas were identified as the focus for these high level statements for our 2013-2015 strategic directions:

1. Technology—incorporating staff and the public;
2. Future awareness;
3. Staff;
4. Communications;
5. Facilities.

CURRENT STRATEGIC DIRECTIONS

Our Strategic Directions for 2012 - 2014 are:

1. Plan, provide and promote library products and services that meet the needs of customers.
2. Optimize technology to improve the customer's library experience and access to variety of information.
3. Conduct annual strategic planning.
4. Attract, develop and retain qualified employees who are dedicated to meeting the needs of customers.
5. Seek collaborations and partnerships to better serve our customers and communities.
6. Further FVRL's mission by working closely with the Fraser Valley Regional Library Board and member local governments.

RECOMMENDATION

THAT the Board develop five high-level strategic direction statements for 2013 – 2015.

2010 and 2011 Surplus Allocations

By Mary O'Callaghan, Director of Corporate Services
Meeting of May 23, 2012

OPERATING FUND SURPLUSES

December 31, 2010 surplus is \$65,023.10.

December 31, 2011 surplus is \$213,588.45.

Total surpluses to be allocated are \$278,611.55.

ALLOCATION TO RESERVE ACCOUNTS

As per Board policy, 50% of the surplus for direct salaries and benefits for library staff will be allocated to Municipal Surplus Reserves. In the case of surpluses due to the delay of opening of a new library, the allocation is 100%.

FVRL MEMBER	2010 ALLOCATION	2011 ALLOCATION
Abbotsford	0	0
Chilliwack	0	0
Delta	\$ 2,855.20	0
Fraser Valley Regional District	\$ 4,243.07	0
Hope	\$ 7,073.03	\$ 8,479.95
Kent	0	0
City of Langley	\$ 6,735.33	\$ 16,484.27
Township of Langley		\$ 12,384.57
Maple Ridge		\$ 20,681.37
Mission		\$ 3,207.55
Pitt Meadows	0	0
Port Coquitlam	0	0
White Rock	0	0
Pitt Meadows: Delay of Library Opening	\$ n/a	\$ 37,004.79
Allocation to Municipal Surplus Reserve		\$ 119,149.11
Remaining 2010 and 2011 Surplus		\$ 159,462.44

RECOMMENDATION

THAT the 2010 and 2011 surpluses be allocated as follows:

1. \$119,149.11 to the Municipal Surplus Reserves, as per Board policy;
2. \$159,462.44 to the Automation Reserve.

TERMS OF REFERENCE

Fraser Valley Regional Library may generate budget surpluses in library staff salaries and benefits for a variety of reasons (e.g., gapping due to vacancies, staffing efficiencies).

These savings are to be calculated after the completion of the annual audit. Fifty percent (50%) of these savings will be allocated to the Municipal Surplus Reserve Accounts.

Expenditures from these reserves will be used only to provide or enhance library services and/or facilities for customers of Fraser Valley Regional Library as per the Board-approved Procedure.

PROCEDURE

Calculation Of The Surplus And Transfer To Reserve

1. After the annual audit is approved, the Director of Finance will present to the Library Board a report identifying the difference between the budgeted and actual expensed salaries and benefits for each library.
2. The Library Board will approve the transfer of 50% of the savings identified in the report to individual Municipal Surplus Reserves.
3. These individual reserves will be invested by FVRL in individual Municipal Finance Authority savings accounts. Any interest earned by the account will remain with the Reserve.

Eligible Uses Of Reserve Funds

According to the Terms of Reference for the Municipal Surplus Reserves, funds must be used to provide or enhance library services to customers of Fraser Valley Regional Library. Examples of expenditures include staffing, equipment, collections, and furnishings.

Withdrawal of Reserve Funds

1. The library manager and local government staff develop a specific plan and budget.
2. The plan and budget are approved by the local government:
 - For budgets under \$10,000, local government approval may be indicated by the proposal being co-signed by the designated local government manager and the library manager.
 - For budgets of \$10,000 and over, a council motion must indicate local government approval of the proposal.
3. The plan and budget, accompanied by the indication of local government approval, are submitted to the Library Board to request a motion authorizing release of reserve funds.
4. The purpose of the Library Board review is to ascertain that the plan and budget meet the Board-approved Terms of Reference.

MUNICIPAL SURPLUS RESERVES

Terms of Reference and Procedure

Release of Funds

1. With Board approval, the funds are removed from the Municipal Finance Authority savings account into the FVRL operating account.
2. A separate fund is set up for the approved project and the approved budget funds are entered. Expenses related to the plan are paid from this fund.
3. Any surpluses remaining when the project is completed will be returned to the Municipal Surplus Reserve.
4. If, upon implementation of the project, the costs prove to be higher than initially estimated, the library manager and local government manager will:
 - (a) assess the situation;
 - (b) determine the additional funding that is required;
 - (c) determine which funding source will be used.
5. Additional funds to complete the project may be withdrawn (if available) from the Municipal Surplus Reserve with a new, approved request.
6. If the additional funds bring the project total over \$10,000, council approval is required.

Ownership and Insurance

If the project involves enhancements to some aspect of the library that is owned by the local government (e.g., building, counter, furnishings), FVRL may choose to gift the enhancements to the local government, which then will include the enhancements in its insured values, as per the Operating and Services Agreement.

(Board Motion #08.04.30/05, April 30, 2008)

Food and Beverage Consumption in Libraries

By Rita Penco, Director of Client Services
Meeting of May 23, 2012

BACKGROUND

Libraries have chosen to allow food and drink in response to the demand of our residents for a “the third place” in our communities. Many of our visitors will stay several hours in the library and students needing study space may stay all day. Allowing food and drink permits undisturbed time. Food and drink is a comfortable pleasure for many people. Allowing refreshments reinforces the library as a comfortable place to be.

APPROACH OF INTERLINK LIBRARIES

Currently all Metro Vancouver InterLINK public libraries allow beverages, and most allow the consumption of food and drink in their libraries. Although no library enforces designated eating areas, all libraries discourage open drinks and food near computers. Some libraries have coffee shops that offer an assortment of hot and cold food. Some libraries restrict the consumption of foods that have a strong odor.

OPTIONS FOR FVRL

1. Food and Drink with No Restrictions

Libraries in FVRL will allow the consumption of food and drink anywhere in the library.

2. Food and Drink with Restrictions

- Only covered drinks near the computers.
- No foods with strong odors.
- Staff will make decisions with tact and discretion, acknowledging cultural sensitivities and personal tolerances.
- The Code of Conduct is our mandate to address any behavior or situation that is disturbing to others, including exceptional incidents pertaining to food or drink.

3. Food and Drink in Designated Eating Areas

Because of the size and layout of many of our libraries, to create a restricted space for eating and drinking would limit the amount of multi-use space. Additionally, our facilities are limited by the effectiveness of our HVAC systems to minimize the spread of odors.

4. No Food or Drink

Currently food and drink are permitted in our libraries. Reversing this policy likely would be unpopular with our library visitors.

RECOMMENDATIONS

1. THAT FVRL restrict the consumption of foods with strong odors.
 2. THAT Library Managers conduct an annual review of the Code of Conduct to ensure that it continues to meet the needs of the public and staff, including decisions on food and drink.
-

REGISTRATION Mr Mrs Ms Other _____

Name _____

Company _____

Address _____

City _____

Prov _____ Code _____

Tel _____ Cell _____

Email _____

 Individual Group of 5-9 Group of 10+ Group Name _____
Company/Local Gov't Library

Contact Person _____

Contact Person Email _____

Payment Information Cheque or money order payable to
Fraser Valley Regional Library Credit Card VISA MasterCard

Card Number _____

Name on Card _____

Expiry Date ____ / ____

**I, as the card holder, authorize Fraser Valley
Regional Library to debit my credit card.**Signed _____
Signature of Account/Card Holder

Date _____

Register by mail, fax, email, phone or online:**TF** 1-888-668-4141 **T** 604-859-7141, ext 7000**FAX** 604-859-4788**E** reception@fvrl.bc.ca **W** www.fvrl.caFraser Valley Regional Library, Attn: Conference
34589 DeLair Road, Abbotsford, BC V2S 5Y1**Confirmations will be emailed to you.****THE FUTURE OF
LIBRARIES AND CITIES***with Google Futurist Thomas Frey***CONFERENCE OVERVIEW**

- I. **A Technology-Driven Future**
- II. **Cities of the Future**
Breakout Session
- III. **Libraries of the Future**
Breakout Session
- IV. **Cities and Libraries—Preparing
Together for the Future**
Q & A Session

WHO SHOULD ATTEND?

- **Local government leaders:** Mayors, councils, chief administrative and finance officers, community planning staff
- **Library leaders:** Directors, chief librarians, library management, and library staff
- **Business leaders:** Business owners and managers, entrepreneurs, Business Improvement Associations, Chambers of Commerce
- **Education and community partners:** Educators and agencies involved with libraries, literacy, schools, and community development
- **Anyone** interested in stretching their imagination about the future

Substitutions accepted if you register but cannot attend. Please advise in writing to reception@fvrl.bc.ca. Cancellation requests received in writing by October 1, 2012 eligible for full refunds less a \$30 administrative fee. No refunds after October 1, 2012. Refunds will be processed after conference.

PURPOSE

To inspire local governments, libraries, and leaders to pursue the opportunities that will create vibrant communities and relevant libraries of the future.

DATE

Tuesday, October 23, 2012

LOCATION

Coast Hotel & Convention Centre Langley
20393 Fraser Highway
Langley, BC V3A 7N2

TIME

- **7:30-9:00 am**
Registration & Continental Buffet
- **9:00 am-4:00 pm** Conference

COST

- **Individual** — \$179 per person
- **Earlybird by July 16** — \$169 per person
- **Group of 5-9 people** — \$159 per person
- **Group of 10 or more** — \$149 per person
Includes continental buffet, lunch and breaks

YOUR CONFERENCE HOST

Fraser Valley Regional Library
Rob O'Brennan, Chief Executive Officer
Administrative Centre
34589 DeLair Road, Abbotsford, BC

FOR MORE INFORMATION**Irene Geng, FVRL Event Coordinator****TF** 1-888-668-4141, ext 7005**DIRECT** 604-557-4706**FAX** 604-859-4788**E** irene.geng@fvrl.bc.ca

The FUTURE of LIBRARIES and CITIES

with Google Futurist
THOMAS FREY



OCTOBER 23, 2012

COAST HOTEL & CONVENTION CENTRE
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S-t-r-e-t-c-h your imagination

and learn about the major shifts
that will shape
the future.

THE CITY OF THE FUTURE

Great communities are founded on great ideas and our most admired communities become a magnet, attracting the brightest minds. The relational effect is clear: Bright minds make a community great, and great communities attract bright minds.

The city of the future will be designed around eight dimensions of human connectedness, connecting great people with great ideas. A connected community is a vibrant community. Ideas are exchanged, energies are exchanged, and people become extremely loyal to the networks that connect them to the rest of the world. While it is now easy to communicate with people all over the world, we can only physically interact with people and places locally. Human connectedness involves much more than just communication.

Future cities will be designed around fresh new ways for people to meet people, and they will be judged by their “vibrancy, their interconnectedness, and their fluid structures for causing positive human collisions.”

THE FUTURE OF LIBRARIES

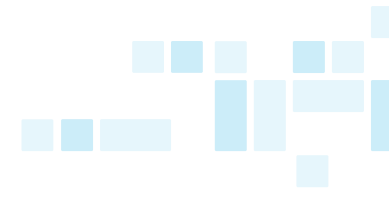
The existence of libraries is being threatened by information instantly accessible from every computer in every home.

As a futurist, Thomas Frey sees inspiring opportunities being created inside the chaotic evolutions of change. The golden years of libraries are still ahead, and your library can be part of it. But that can happen only if libraries are willing to adapt their business model for the digital age.

At the heart of all these changes is the constantly evolving library, a library adept at reinventing its services to meet the changing needs of their constituencies.

Public libraries will be transitioning from a centre of information into a centre of culture, evolving into an entity with function and purpose that is currently unrecognizable in today’s world.

While retaining its traditional functions, the library of the future will be home to myriad informational experiences, where great ideas happen, and people have the tools and facilities to act on them.



CITIES AND LIBRARIES — PREPARING TOGETHER FOR THE FUTURE

Libraries, much like any living breathing organism, will have to adapt to the complex nature of the ever-changing world of information. As information becomes more sophisticated and complex, so will libraries.

So how do we take words on a page, books on a shelf, or digitized bits on a memory stick and create information that has an impact? How do we create informational experiences that are entertaining, timely, pertinent, and fun, and at the same time, meaningful and relevant to our lives?

Our ability to craft a better future stems from our capacity to break through barriers and focus on the opportunities that lie ahead.

As Eleanor Roosevelt once said, “The future belongs to those who believe in the beauty of their dreams.” There are many beautiful dreams that will help form tomorrow’s libraries. So where do we go from here?

Big challenges create big opportunities.

The people who can best assess the impact will be
well poised to find the opportunities.

— THOMAS FREY, FUTURIST



FUTURIST THOMAS FREY



*Google’s Top Rated
Futurist Speaker
Executive Director,
DaVinci Institute*

As the Executive Director and Senior Futurist at the DaVinci Institute, Tom Frey works closely with his Board of Visionaries to develop original research studies, which enables him to speak on unusual topics, translating trends into unique opportunities.

As part of the celebrity speaking circuit, Tom continually pushes the envelope of understanding, creating fascinating images of the world to come. His keynote talks on futurist topics have captivated people ranging from high level government officials to executives in Fortune 500 companies including NASA, IBM, AT&T, Hewlett-Packard, Lucent Technologies, First Data, Capital One, Bell Canada, Visa, Ford Motor Company, National Association of Federal Credit Unions, Times of India, Leaders in Dubai, and many more.

Because of his work inspiring inventors and other revolutionary thinkers, he has been referred to as the “Father of Invention” and the “Dean of Futurists.”

Before launching the DaVinci Institute, Tom spent 15 years at IBM as an engineer and designer where he received over 270 awards, more than any other IBM engineer. He is a past member of the Triple Nine Society (High I.Q. society over 99.9 percentile).

His understanding is a rare blend of reality-based thinking coupled with a clear-minded visualization of the world ahead.