

Email Votes Between July and September Board Meetings

Meeting of September 23, 2009

From: Irene Geng
Sent: August 24, 2009 4:37 PM
Subject: Email Vote: Township of Langley Request
Importance: High

Hello FVRL Board Members,

The Township of Langley has requested release of a portion of its Municipal Surplus Reserve funds to replace a self check-out unit for Aldergrove Library. The current self check-out unit was faulty from the outset and, to deal with the problem, FVRL eventually resorted to legal action in order to get a settlement from the vendor.

To fulfill terms of the settlement, this unit must be returned to the vendor within the next couple of weeks, which will leave Aldergrove Library without a self check-out unit.

This Township of Langley request satisfies the Terms and Conditions specified for use of Municipal Surplus Reserve funds.

To minimize the time that Aldergrove Library will be without a self check-out unit, our Board chair Mayor Peter Fassbender recommends that we handle this matter via an email vote, rather than waiting until our September 23 Board meeting. To facilitate your decision making, I have attached the formal letter of request from the Township of Langley, the background report to Township council, and FVRL's Terms of Reference.

Please email me your vote on the motion that follows:

THAT the transfer of \$12,550 from the Township of Langley's Municipal Surplus Reserve be approved to provide a replacement self check-out unit for Aldergrove Library.

Many thanks for your prompt response!

Irene ☺

Irene Geng

Executive Assistant to the Chief Executive Officer

FRASER VALLEY REGIONAL LIBRARY

Administrative Centre: 34589 Delair Road, Abbotsford, BC V2S 5Y1

Tel: 604-859-7141 or 1-888-668-4141 (ext 7005) Direct: 604-557-4706 Fax: 604-859-4788

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ELECTRONIC VOTES OF THE FVRL BOARD
Email Votes Between July and September Board Meetings
Meeting of September 23, 2009

From: Irene Geng
Sent: September 1, 2009 2:58 PM
Subject: Email Votes by Friday, Please
Importance: High

Dear FVRL Board Members,

Because of the time crunch we face related to our 2009 budget and because our next Board meeting will be conducted during our bus tour of Upper Fraser Valley libraries, Mayor Peter Fassbender, our Board chair, suggested that two topics be addressed via email this week:

1. 2009 proposed budget that reflects the operating grant we will receive;
2. annual borrowing resolution amendment requested by RBC.

Would you please read the two reports attached, then email me your votes on the two motions below? Kindly respond **by Friday, September 4.**

2009 PROPOSED BUDGET MOTION

THAT the Board accept FVRL staff's proposed revision for the 2009 budget that reflects the provincial operating grant of \$1,419,665.

ANNUAL BORROWING RESOLUTION MOTION

THAT the Chief Executive Officer, the Director of Public Services, the Director of Corporate Services, the Senior Manager of Information Technology, the Senior Manager of Products and Services, the Board Chair, the Board Vice Chair, and the Board Treasurer be empowered to sign on behalf of the Fraser Valley Regional Library such bank instruments as to cause the temporary borrowing from the Royal Bank of Canada of periodic sums of money not to exceed in the aggregate the sum of \$1,675,000. This is provided the sums of money borrowed for the operating credit facility are based on revenue itemized in the current year's budget that is not yet received but is due and payable by December 31st of the current year.

Many thanks for making time to consider these matters and to "cast your ballots" via email.

Regards,

Irene ☺

Irene Geng

Executive Assistant to the Chief Executive Officer
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ELECTRONIC VOTES OF THE FVRL BOARD
Email Votes Between July and September Board Meetings
Meeting of September 23, 2009

From: Irene Geng
Sent: September 17, 2009 1:08 PM
Subject: 1. Question re Sept 23 Board Meeting & 2. Email Votes Unanimous
Importance: High

Dear FVRL Board Members,

REPORT ON EMAIL VOTES

Thank you to each of you for getting back to me with your responses on our recent email votes. You will be pleased to know that **all motions passed unanimously**. For your reference, the motions you passed are included below.

2009 Proposed Budget Motion

THAT the Board accept FVRL staff's proposed revision for the 2009 budget that reflects the provincial operating grant of \$1,419,665.

Annual Borrowing Resolution Motion

THAT the Chief Executive Officer, the Director of Public Services, the Director of Corporate Services, the Senior Manager of Information Technology, the Senior Manager of Products and Services, the Board Chair, the Board Vice Chair, and the Board Treasurer be empowered to sign on behalf of the Fraser Valley Regional Library such bank instruments as to cause the temporary borrowing from the Royal Bank of Canada of periodic sums of money not to exceed in the aggregate the sum of \$1,675,000. This is provided the sums of money borrowed for the operating credit facility are based on revenue itemized in the current year's budget that is not yet received but is due and payable by December 31st of the current year.

Township of Langley's Municipal Surplus Reserve

THAT the transfer of \$12,550 from the Township of Langley's Municipal Surplus Reserve be approved to provide a replacement self check-out unit for Aldergrove Library.

Regards,

Irene ☺

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